

Michalis Zambartas, B.A.

17 Ayios Andronikos,
Archangelos
Nicosia, Cyprus

Mobile: 99 471 450

Personal Information

Age: 38 Date of birth: 08-09-77 Sex: Male

Objective

Marital Status: Married

A confident, capable, and hard working person.

Experience

2015 –present Argus Stockbrokers Nicosia, Cyprus- Head of Execution Department

- Monitor all trades in international equities (US, GERMANY, GB) and international trades in bonds and Global Funds.

2013 –2015 Argus Stockbrokers Nicosia, Cyprus Licensed Stockbroker for CSE equities

- Continue with all responsibilities under Reception and Transmission of Orders
- Also monitor online orders from the company and clients

2011 –2013 Argus Stockbrokers Nicosia, Cyprus Reception and Transmission of Orders

- Ensure the receipt of client orders and their transmission to the counterparty in a timely and professional manner.
- Continuously monitor the status of client orders until the client receives the official confirmation for the execution.
- Make sure that all client orders are treated with confidentiality and ensure the provision of equal and fair treatment for all clients.

2002 – 2011 Pancyprian Insurance Nicosia, Cyprus

- Sales Manager for insurance products within the branches of Hellenic Bank
- Training Hellenic Bank employees on the insurance products available
- Management of own portfolio of clients
- Generated high profitability for the company by working quickly and efficiently
- Data collection and processing
- Underwriting
- Customer service
- General office administration

1999 – 2002 Ledra Insurance Limited Nicosia, Cyprus

- Accounting work
- Payroll
- General office administration
- Customer service

Education

Sept 2001 – June 2005 European University of Cyprus Nicosia, Cyprus

- Bachelor in Business Administration, BA

Interests

Music, sports, fishing, football, bowling, financial analysis.

Personal Statement

A mature, confident, conscientious, and hard working individual, who is looking for a position which will enrich and exercise skills acquired during the course of my career to date. I am well organised and have been trained to meet budgets and deadlines efficiently and effectively. This had the added advantage of teaching me to work well under pressure (time or otherwise) and to use initiative where necessary.

Languages

- English: Fluent and literate
- Greek: Fluent and literate

Work References

Available upon request